



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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November 21, 2006

IN REPLY PLEASE

REFER TO FILE: **B-0**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZE SUPPLEMENTAL AGREEMENT
BUILDING AND SAFETY INSPECTION AND PERMIT TECHNICIAN SERVICES
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works to execute a Supplemental Agreement to Contract PW-12726 with The G Crew to extend the term for six months of the Consultant Services Agreement with no increase in the contract amount to allow continuity of building and safety inspection and permit technician services to the public.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board extend the term of an existing Agreement to provide ongoing building and safety inspection and permit technician services. On October 8, 2003, your Board authorized an Agreement with The G Crew for as-needed building and safety inspection and permit technician services for a one-year period with two annual renewal options. In December 2004 and December 2005, the Director of Public Works renewed the Agreement. Your Board's October 8, 2003, action authorized a combined not-to-exceed total fee of \$1,200,000 over the full term. We estimate that approximately \$700,000 will have been expended through the December 9, 2006, expiration date leaving approximately \$500,000 available for continuation of services.

In order to assure the availability of sufficient building and safety inspection and permit technician services at the end of the Agreement's term, we are recommending that your Board authorize the Director of Public Works to execute a Supplemental Agreement extending the term of the Agreement within the current not-to-exceed contracting authority previously established by your Board. All other terms and conditions of the original Agreement will remain in effect.

The G Crew's performance in delivering building and safety inspection and permit technician services has been good. The G Crew has successfully met our performance requirements in delivering capable personnel to augment Public Works' Building and Safety Division existing staff on an as-needed basis. This flexibility is needed to meet the intermittent need for additional inspection and permit technician services that have resulted from the high level of construction activity in the private sector. The Supplemental Agreement will ensure that appropriate levels of customer service are maintained in the inspection and permitting of buildings, structures, and site development.

Based on our projections of current and future private sector construction activity, we anticipate the ongoing need for building and safety inspection and permit technician contract services. In anticipation of the upcoming expiration of The G Crew contract, we issued a Request for Proposals for building and safety inspection and permit technician services on August 16, 2006. Extension of the Consultant Services Agreement with The G Crew will avoid disruption of service during evaluation of proposals and submittal of recommendations for future contracts to your Board.

Implementation of Strategic Plan Goals

This action meets the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness by providing the public with timely permit issuance and inspection services that help maintain construction scheduling and stimulate the local economy, while maintaining public safety.

FISCAL IMPACT/FINANCING

Execution of the Supplemental Agreement will extend the term of the Agreement without increasing the previously authorized contract amount. As previously authorized by your Board, financing for the contract services will be made available in the corresponding fiscal year's budget. All costs will be reimbursed by funding from fees for services. There will be no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Supplemental Agreement, in the form previously approved by County Counsel, will be used. The existing Consultant Services Agreement includes the standard Board-directed clauses that provide for contract termination, renegotiation, hiring qualified displaced County employees, and consideration of Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

The G Crew is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

Award of this Supplemental Agreement is categorically exempt from the requirements of the California Environmental Quality Act pursuant to Sections 15309 (Class 9) and 15321 (Class 21) of the California Environmental Quality Act guidelines.

CONTRACTING PROCESS

This is a request for authorization to extend an existing Consultant Services Agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Authorizing this Supplemental Agreement with The G Crew will allow for seamless continuation of building and safety inspection and permit technician services to the public.

The Honorable Board of Supervisors
November 21, 2006
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CONCLUSION

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

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cc: Chief Administrative Office
County Counsel
Department of Public Social Services (GAIN/GROW Program)